**Appendix 1 to the Regulations of the competition procedure**

**for awarding grants from the statutory subsidy**

**for Doctoral School participants for the year 2025**

**DOCTORAL SCHOOL**

**POZNAN UNIVERSITY OF MEDICAL SCIENCES**

**APPLICATION FOR FINANCING A UNIVERSITY RESEARCH PROJECT**

**(Part A *- first page of the application*)**

|  |  |  |
| --- | --- | --- |
| Project title: | Date of receipt : **....................................** | |
|  | Duration of the project (delete as appropriate):  **Small Research Grant (SRG) 1 year**  **Large Research Grant (LRG) 2 years** | |
| Project manager - name and surname, place of research, contact telephone number, e-mail address (PUMS), date of birth | Cost estimate | |
| proposed | approved |
|  | ……….. PLN | ……….. PLN |
| **Project manager's statement**  1/ about not financing a project from another source \*  2/ on commitment to financial settlement  3/ on commitment to submit a substantive report  ……………………………………………………………………  PhD student’s signature  \* PhD students conducting research under NCN grant or industrial grant provide the title of their ongoing project below  ……………………………………………………………………………………………………………………...  ……………………… ……………………… ………………………  Applicant's signature Supervisor's signature Head of the unit's signature | | |

*End of part A, part B from next page*

(**Part B** *-* ***second and subsequent pages of the application***)

|  |
| --- |
| **Synthetic information about the project - according to the points presented below :** |
| **1.**  **SCIENTIFIC VALUE OF THE PROJECT**  **1.1.**  **Design Excellence Criterion (max. 3 A4 pages, Calibri 11) - applies to LRG and SRG**   * The state of knowledge on the proposed topic * Methodology * Originality and innovation of research * Interdisciplinarity of research * The importance of research for the researcher and his unit, along with a description of the knowledge transfer   **1.2.**  **Project Impact Criterion (max. 1 A4 page, Calibri 11) - applies only to LRG**   * The application value of the project to conduct further research in the doctorate * The prospect of disseminating research results among scientists / professionals in the industry / research community * The proposed method of disseminating the project results to the public * Impact of the project on science/society/economics   **1.3.**  **Project Feasibility Criterion (max. 1 A4 page, Calibri 11) - applies only to LRG**   * Project plan, project critical points, results * Project schedule (according to the formula) * Defining the risk at individual time points of the project implementation * Access to research equipment and established cooperation   **2.**  **CONTRACTOR QUALIFICATIONS (acc. to the formula on a separate page)** - **applies to LRG and SRG**  **3.**  **PROJECT PRELIMINARY CALCULATION WITH JUSTIFICATION OF EXPENDITURE (acc. to the formula on a separate page)** - **applies to LRG and SRG**  **4.**  **CONSENT OF THE ETHICAL COMMITTEE - APPLICABLE / NOT APPLICABLE** (**underline appropriate**; if additional consent is required, it should be provided after obtaining financing) - **applies to LRG and SRG** |

**2. CONTRACTOR QUALIFICATIONS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **A. PUBLICATIONS** (please attach a photocopy of the first page, if it does not appear in the PUMS library bibliometry) - **PLEASE PRESENT ONLY YOUR 3 BEST PUBLICATIONS**  (PROVIDE ONLY PUBLICATIONS THAT HAVE BEEN FINALLY APPROVED BY THE EDITORIAL - CONFIRMED BY THE DOI NUMBER) | | | | | | | |
| NO. | AUTHORS | TITLE | | JOURNAL TITLE / PUBLISHER NAME | BIBLIOGRAPHICAL DATA (year and month / volume / issue / pages - available data for an electronic journal) | IF\*/ MNiSW POINTS | DOI |
| 1. |  |  | |  |  |  |  |
| 2. |  |  | |  |  |  |  |
| 3. |  |  | |  |  |  |  |
| **B. BOOK CHAPTERS** (please attach a photocopy, if it does not appear in the bibliometry of PUMS library) – **PLEASE PRESENT ONLY YOUR 3 BEST CHAPTERS IN BOOKS** | | | | | | | |
| NO. | AUTHORS | | TITLE | PUBLISHER NAME | BIBLIOGRAPHICAL DATA (year, is there electronic access) | MNiSW POINTS | DOI  (if applicable) |
| 1. |  | |  |  |  |  |  |
| 2. |  | |  |  |  |  |  |
| 3. |  | |  |  |  |  |  |
| **C. PATENT APPLICATIONS - OBTAINED PATENTS** (please attach a photocopy) | | | | | | | |
| NO. | TYPE OF ACTIVITY | | | | | | |
| 1. |  | | | | | | |
| 2. |  | | | | | | |

\* if there is no IF, please enter 00/MNiSW points

**3. PROJECT SCHEDULE** (it is recommended to complete with a Gantt diagram)

|  |  |  |
| --- | --- | --- |
| **NO.** | **Name of the research task** | **Time of task completion** |
| **1.** | ……. | ….. |
| **2.** |  |  |
| **3.** |  |  |
| **4.** |  |  |
| **5.** |  |  |
|  |  | **Total: 12/24 months** (**delete as appropriate**) |

**4. PRELIMINARY PROJECT CALCULATION WITH JUSTIFICATION OF EXPENDITURE**

|  |  |  |  |
| --- | --- | --- | --- |
| Description | Planned expenditure by the author of the project | Explanation  (list of individual expenditures along with  a one-sentence explanation for each one) | Expenditures approved for implementation (to be filled out by the Committee) |
| 1. Direct materials |  |  |  |
| 2. Special equipment,  including software \* |  |  |  |
| 3. External services\*\* and participation in conferences related to the project \*\*\* |  |  |  |
| 4. Project publications \*\*\*\* |  |  |  |
| **TOTAL PROJECT COST** |  |  |  |

\* the purchase may not include office equipment, computers, photocopiers, printers, audiovisual aids

\*\* in the case of SRG, the costs of external services cannot exceed 50%, and for LRG - up to 30% of the financing allocated to the project,

\*\*\* in the case of SRG, the costs of active participation in conferences cannot exceed 60%, and in the case of LRG 20% of the financing allocated to the implementation of the project,

\*\*\*\*in the case of SRG, the amount allocated to publication costs may include 100% of the financing allocated to the project, in the case of LRG, the amount allocated to publication costs may not exceed 30% of the funding allocated to the project

\*\*\*\*\*transferring funds between individual items without the consent of the Director of the Doctoral School may amount to up to PLN 2,000 in the case of SRG and up to PLN 6,000 for LRG, with the exception of increasing the costs mentioned in point 3 of calculations